

**Midland College and Greenwood ISD  
Dual Credit Partnership Agreement  
2018-19**

The Texas Higher Education Coordinating Board (THECB) rules applying to all public institutions of higher education in Texas, Title 19, Part 1, Chapter 4, Subchapter D, Rule §4.85, provide for dual credit partnerships between secondary schools and Texas public colleges. In keeping with these rules, Midland College (MC) and Greenwood ISD (GISD) hereby agree to the following:

**I. Eligible Courses**

Courses offered for dual credit must be college-level academic courses in the current edition of the THECB Lower Division Academic Course Guide Manual or college-level workforce education courses in the current edition of the THECB Workforce Education Course Manual and approved by the Midland College Curriculum Committee. Academic courses, excluding foreign language, must be included the MC Core Curriculum and career-technical education courses must be included in an approved MC certificate program.

**II. Student Eligibility**

- A. Midland College will determine student eligibility according to Title 19, Part 1, Chapter 4, Subchapter D, Rule §4.85.
- B. Students must meet regular prerequisite requirements established by MC for each course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).

**III. Location and Composition of Classes**

- A. Dual credit classes may be taught on one of the Midland College campuses, on the high school campus, or in online format. GISD and MC will provide and maintain mutually agreed upon physical facilities and equipment appropriate to course offerings.
- B. Dual credit classes may be composed of dual credit students only or of dual credit and college credit students. A mixed class that includes high school credit-only students, may be allowed only if:
  - 1. the course involved is required for completion under the State Board of Education Recommended, Distinguished or Foundation Plus Endorsement Program graduation requirements and the high school involved is otherwise unable to offer such a course; or
  - 2. the high school credit-only students are College Board Advanced Placement students.

#### **IV. Faculty Selection, Supervision and Evaluation**

- A. MC will select instructors of dual credit courses. These instructors must be approved through the college's regular procedures and meet college's faculty qualification requirements.
- B. GISD will submit a list of proposed ISD dual credit instructors to MC by June 1 for the fall semester or October 15 for the spring semester. A high school Instructor who wants to become a dual credit instructor for MC must submit an employment application, résumé, official transcripts and other required documentation to MC Human Resources and become employed as an adjunct faculty member for MC.
- C. Dual credit instructors are expected to fulfill the same instructional responsibilities as all other MC adjunct faculty members.
- D. MC will supervise and evaluate instructors of dual credit courses using the procedures used for all MC adjunct faculty. Instructors teaching at the high schools will conduct student evaluations each semester in each course using the college's standard procedures. MC instructional administrators will visit high school dual credit classes for observation at their discretion.

#### **V. Course Curriculum, Instruction, and Grading**

Dual credit courses will be equivalent to regular MC courses with respect to curriculum, student learning outcomes, materials, instruction, method, and rigor. Course expectations will be upheld regardless of the student composition of the class.

#### **VI. Academic Policies, Student and Academic Support Services**

- A. MC academic policies applicable to courses taught at the main campus will also apply to dual credit courses. See Midland College Policy Manual and Midland College Catalog and Student Handbook.
- B. Dual credit students will have access to the same or comparable student and academic support services (e.g. academic advising, counseling, library, and learning resources) that are provided to all MC students.

#### **VII. Transcription of Credit**

MC will transcript credit for dual credit courses immediately upon student course completion.

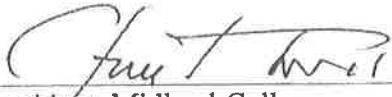
#### **VIII. Reporting**

MC will provide mutually agreed-upon reports of student enrollment and grades to the designated school or ISD officials as permissible by FERPA.

**IX. Funding**

State funding for dual credit courses will be available to both GISD and MC based on the current funding rules of the State Board of Education and the THECB.

For Midland College:

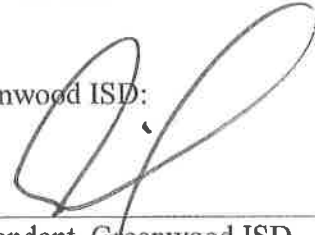


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President, Midland College

5/14/18

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Date

For Greenwood ISD:



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Superintendent, Greenwood ISD

5/22/18

\_\_\_\_\_  
Date